

---

# CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)



2600 Mission Bell Drive, SAB 101, San Pablo, CA. 94806  
[www.contracosta.edu/asu](http://www.contracosta.edu/asu)

---

## STUDENT SENATE | REGULAR MEETING MINUTES | FEBRUARY 1, 2024

Meeting Location: 2600 Mission Bell Dr. (SAB 107) San Pablo, CA. 94806

4:10 P.M. – 5:40 P.M.

### Zoom Information

<https://4cd.zoom.us/j/9286267215>

Meeting ID: 928 626 7215

### [Agenda Materials](#)

**Board members will be attending via teleconference from the following locations**

*Note: While teleconference locations are listed below, if a member does not participate from a teleconference location that location may not be open to the public.*

### Associated Students Union Goals

- ★ Goal #1- Connecting to different leadership opportunities
  - ★ Goal#2- Specify between sister colleges student government
  - ★ Goal #3- Policy- making and advocacy
-

# CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

## STUDENT SENATE | REGULAR MEETING MINUTES | FEBRUARY 01, 2024

### 1. ORDER OF BUSINESS

A. Call to Order: **4:16PM**

B. Roll Call | 5 Minutes

#### Voting Members

<b>President</b> Sudinma Thapa	<b>Parliamentarian</b> <i>vacant</i>
<b>Executive Vice President (Interim)</b> Sheyla Gutierrez Rojas	<b>Director of Public Relations</b> Sara Sugimoto <b>(A)</b>
<b>Vice President of Club Affairs (Interim)</b> <i>vacant</i>	<b>Director of Shared Governance</b> <i>vacant</i>
<b>Secretary (Interim)</b> Irma Huizar	<b>Director of External Affairs</b> <i>vacant</i>
<b>Treasurer (Interim)</b> Erick Arias	<b>Activity Coordinator</b> <i>vacant</i>
<b>Senator(s)</b>	
Alejandra Simen Reynaldo Trevino <b>(A)</b>	Capolyn Le Frankie Concha <b>(E)</b> Emily Au

#### Non-Voting Members

**Advisor:** Angela Loera

**Petitioning Senator(s):**

**Note-Taker:** Irma Huizar

**Public:**

### 2. APPROVAL | 5 Minutes

The ASUCCC Board will consider any amendments to the agenda and consider for approval the meeting held on **February 1, 2024.**

**A. Minutes (January 25, 2024)**

- S. Gutierrez moves to approve the agenda, A. Simen seconds. Unanimous approval, motion passes.

### 3. PUBLIC COMMENT | 10 Minutes

California Government Code Section 54954.3 Members of the public will be given an opportunity to comment. This section of the meeting cannot surpass 10 minutes. Individuals will each receive two minutes per comment.

---

# CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

## STUDENT SENATE | REGULAR MEETING MINUTES | FEBRUARY 01, 2024

---

### 4. INTRODUCTION OF PETITIONING SENATORS & REPRESENTATIVES *(Optional)*

### 5. NEW BUSINESS | 50 Minutes

#### A. NCORE Presentation (Mayra Padilla) | 15 Minutes

- The National Conference on Race and Equity will be held in Honolulu, Hawaii. We are looking to send a student representative along with a group. The conference will feature presentations from cultural groups worldwide, highlighting what they need to be successful and addressing global issues that impact student life. This is an exciting conference where you can get a sense of what is happening across the United States. Any kind of identity is represented, and there will be opportunities for activism and projects. Sending a student representative is important because of our connection to ASU and the equity training we would like to receive. We can also learn about other issues and meet people who are working on them.
- The application was sent to S. Thapa and A. Loera, and if assistance is needed, please feel free to ask Mayra Padilla. A committee will review the applications and notify selected student(s). There will be no expense for the students to pay. The conference will take place from May 28th to June 1<sup>st</sup>
- Will be working with A. Loera regarding rules and regulations, and depending on expenses, we may be able to send another student. By attending this conference, you can gain a better understanding and awareness of what is happening and learn about different cultures and people. For more information, please contact Mayra. If the board wants ASU to send another student, we can work towards making that possible.
- We discussed this during the board meeting and E. Arias confirmed we have the funds to send another student. This will be brought up again next week. Sending someone else for input and output is a good idea, and S. Thapa, E. Arias, and A. Loera can work on this.

---

# CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

## STUDENT SENATE | REGULAR MEETING MINUTES | FEBRUARY 01, 2024

---

- Promotion and encouragement are important, so we should encourage everyone to apply if we have the means to do so. We can send out information to groups or clubs and open this opportunity to CCC students as well. It would be ideal to have interested individuals as backups to ensure coverage.

### **B. ASU Recruitment |15 Minutes**

- To promote ASU and have recruitment the board suggested many ideas
  - We can promote ourselves during Club Rush and other events besides our own to mingle and promote ourselves. We can organize classroom presentations, if anyone is interested in taking this matter someone can take the lead and coordinate people's availabilities for different projects. We can also distribute flyers and ask Student Life to post on Instagram, as well as involve other departments to share. Additionally, we can send text messages to campus with links and information. Finally, we can arrange a mixer or a mini mic to showcase who we are and provide examples of activities.

### **C. Blood Drive with Red Cross (S. Thapa) |10 Minutes**

- S. Thapa planned this event for the spring semester. ASU is looking to hold a blood drive on campus. We would need to provide a large location so it can be done privately. Volunteers are needed to spread the message and get students, faculty, and community members to donate.
- We need people to help with the donors and people from the Red Cross will provide the necessary equipment and supplies and help with planning. Participants must be over the age of 16. There will most likely be a pre-screening and questionnaire to determine eligibility.
- ASU will advertise and provide volunteers and donors, and the Red Cross will handle the rest.
- The suggested locations are the Fireside Hall, the gym, and the Dining Hall. With unanimous approval we will move forward with this event. C. Le and I. Huizar will work together to determine the necessary steps to make this happen.

### **D. CPR Certification Sponsorship (S. Thapa) | 10 Minutes**

# CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

## STUDENT SENATE | REGULAR MEETING MINUTES | FEBRUARY 01, 2024

- Another plan for the Spring semester is for ASU to sponsor students to be certified. This opportunity usually costs money so it will be a good opportunity for students going into the medical field or anyone to have this certification. We went around the board to gather everyone's thoughts and then branched out from there.
- Depending on the organization we collaborate with, we can determine how many students we can sponsor. We will select students through an application we will create and for the board to evaluate and choose from. This sponsorship opportunity is specifically for students.
- Our next step is to contact the Safety Committee for their assistance and guidance. The board unanimously agreed to proceed with this idea.
- E. Au has been designated to discuss our plans with them and see their thoughts and resources available. Hopefully, this will provide us with more ideas on the resources needed.
- S. Gutierrez moves for ASU to hold a CPR Certification Sponsorship, I. Huizar seconds. Unanimous approval, motion passes.

### **E. EEO (Equal Opportunity Employment) Committee- Student Representation Needed (S. Thapa/ A. Loera)**

- First, the meeting is being scheduled and the admin has reached out. We want to meet in February, preferably on either Monday or Friday between 2-4 pm. Our goal is to promote a positive educational and work environment. If you are interested in promoting this environment, this committee is a good fit for you. We can also extend this initiative to the campus community and utilize Microsoft Teams for communication for members who are not present.

## **6. OLD BUSINESS | Minutes**

### **A. Valentine's Day Event Presentation (E. Arias, A. Simen, Student Life) | 15 Minutes**

- E. Arias has drafted up ideas and materials needed for the event. The total budget for the event is limited to \$2250.

# CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

## STUDENT SENATE | REGULAR MEETING MINUTES | FEBRUARY 01, 2024

- The expenses include \$150 for assorted roses, \$250 for tags to write to and from or nice messages (15 for \$250), \$120 for tissue paper (20 for \$120), \$20 for construction paper, and \$50 for a pack of 3 pastel pencils.
- Student Life wants to do a tote bag activity and E. Arias recommends using the same materials to decorate a toaster. They also plan to make Valentine's Day cards. E. Arias will be making posters for the event.
  - The event will have 3 stations: one for desserts from culinary arts, one to wrap roses, and one to make tote bags. They are also looking for places to get tacos.
- A. Simen and student ambassador Andrea Martinez presented the Valentine's Day events on behalf of Student Life. EOPS will collaborate to provide resource tabling and a photobooth for the event.
- The amended total budget for the event is \$3,370. S. Thapa suggests having separate posters to show sponsorship and ideas. The approval to move forward with the rose activity has been unanimous, and it will be added as another agenda item for the next meeting.

### **B. Black History Month Movie Suggestions Discussion/ Action (F. Concha) | 5 Minutes**

- S. Thapa is taking over for F. Concha. S. Thapa presented the movies, their times, and themes. The majority voted to watch "The Hidden Figures" for Movie Night.

### **7. INTERNAL COMMITTEE REPORTS | 5 Minutes**

### **8. EXTERNAL COMMITTEE REPORTS | 5 Minutes**

### **9. BUDGET APPROVAL | 10 Minutes**

#### **A. Valentine's Day Event – \$3,070**

---

# CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

## STUDENT SENATE | REGULAR MEETING MINUTES | FEBRUARY 01, 2024

---

- S. Gutierrez moves to approve the amount, A. Simen seconds. Unanimous approval, total is approved.

### **B. Black History Month Event(s) - \$500**

- S. Thapa moves to propose \$500, I. Huizar seconds. Unanimous approval, \$500 is allocated.

### **C. Copy Central Invoices (Printing)**

#### **i. \$268.14**

- S. Gutierrez moves to approve the amount, A. Simen seconds. Unanimous approval, total is approved.

#### **ii. \$215.62**

- E. Au moves to approve the amount, S. Gutierrez seconds. Unanimous approval, total is approved.

## 10. BOARD REPORTS | 5 Minutes

### **A. President**

- B. Executive Vice President-** I had the opportunity to run the ICC meeting for the first time and it was great because I had the chance to meet all the club representatives. During the meeting we just discussed any activities or fundraisers that we hope to see this semester, the plans for club rush (like any improvements we want to see), and the activities we want to see happen during ICC mixer which is a different opportunity separate from club rush where clubs can gain recruitment.

### **C. Treasurer**

- D. Secretary-** Attended the Student Success Committee today and will attend the Planning Committee tomorrow.

### **E. Dir. of Public Relations**

### **F. Senator(s)**

---

# CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

## STUDENT SENATE | REGULAR MEETING MINUTES | FEBRUARY 01, 2024

**G. Advisor-** Will be sending upcoming activities and events. Also, we need two ASU representatives for the Elections Committee to review, currently working to set up meetings and check-in with members to get things moving. The STAC meeting is being finalized, hopefully by the end of this month we will meet.

### 11. FUTURE AGENDA ITEMS | 2 Minutes

*ASUCCC will consider any requests for future agenda items.*

- ASU Elections
- Upcoming Conference
- District Wide 4CD Sustainability Presentation Alexa and Catherine
- Updates for Old Business

### 12. ADJOURNMENT

**ADJOURN 5:35 PM**

Next Meeting..... February 8, 2024